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## Door signs

Type your name in the white boxes. Type the safeguarding lead on the confidentiality poster.
Print and laminate. Use either a peg to show where you are or use a whiteboard pen and tick the relevant box. I have included some slips of paper which you can use if you wish. Leave a pencil or pen on a string for the pupil to write their name on the slip.


If I am not in, please leave me a note with your name and I will come and find youlater. If you need help right now, please speak to your teacher.

## Please knock and come in

Working with a pupil, leave me a note
On my break, leave me a note
Not in school today, leave me a note
In another class, leave me a note
In a meeting, leave me a note


Print onto card. Cut out carefully, fold the flaps inwards and glue to the door. You might want to laminate to make it sturdier.


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