Details of head teacher/deputies etc

School details and address

York Yo32 2YH York Yo32 2YH

York Yo32 2YH

Telephone/Fax (01904)762356



DATE

Dear Parent/ Carer,

As the new school year/term is starting and we are welcoming back our pupils after the summer/autumn/spring break, we are also looking ahead with planning extra support for individual pupils.

In my role as an Emotional Learning Support Assistant (ELSA) I would like to work with your child on emotional issues/self-esteem/managing feelings/friendship issue. This will be for one session each week during the autumn/spring/summer term. I would welcome you coming to talk to me if you wish to find out more about what we will be doing. I have also enclosed a leaflet to explain more about my role in school.

Please return the reply slip to your child’s class teacher by \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ as I would like to begin working with your child as soon as possible.

I am really looking forward to working with your child. I am sure that this work will have a positive impact on his/her emotional wellbeing within school.

Best wishes,

**Mrs Palphreyman (Lead ELSA)**

I agree to \_\_\_\_\_\_\_\_\_\_\_\_ taking part in the individual support offered to him/her.

Signed:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_